**GREEN LAKE TOWNSHIP BOARD**

**Golden Fellowship Hall**

**9700 Riley Road, Interlochen, MI**

**AUGUST 10, 2020**

**MINUTES**

1. **CALL TO ORDER**: By Supervisor Radtke at 6:00 pm.
2. **ROLL CALL:** Board members present were: Kramer, West, Radtke, Biondo, Bieganowski and McDonald. Schroeter was absent and excused. Also present was R. Edward Kuhn, Township Attorney, Ronda Robinson, Recording Secretary and Alycia Reiten, Township Planner and Zoning Administrator.
3. **PLEDGE:** Was recited.
4. **APPROVAL OF AGENDA:** Moved by Biondo and supported by McDonald to approve theAgenda, as presented. Roll Call: Yes-Biondo, McDonald, Bieganowski, Kramer, West, Radtke. No-0. Carried.
5. **CONSENT AGENDA:** Moved by Kramer and supported by Biondo to approve the Consent Agenda, as presented. Roll Call: Yes- Biondo, West, Kramer, Bieganowski, McDonald, Radtke. No-0. Carried.
6. **REPORTS:**
7. RON CLOUS, GRAND TRAVERSE COUNTY: reported that they will be holding a special meeting Tuesday at 10:30 am, regarding a proposed millage for the November Election. They modified the Housing Trust Fund into a House Rehab Trust Fund which will pay for materials only, on a as needed basis. The Tart Trails’ request of $20,000 for trail repair was not approved.
8. CHIEF CUTWAY, GREEN LAKE TOWNSHIP EMERGENCY SERVICES: explained that today they started the Community Paramedic Program. On August 5th, the Department was awarded a FEMA grant in the amount of $112,000 for air packs and equipment.
9. ANDY MAREK, GRAND TRAVERSE COUNTY ROAD COMMISSI0N: reported that gravel shoulders are being worked on. Residents can sign up for weekly updates on the GTCRC website. There is still concern about future State funding.
10. Supervisor Radtke reported that the Bush Road Sewer project is on budget and on schedule; groundbreaking will be later this month.
11. **PUBLIC COMMENT:**

Denise Burrows, 7611 Maple Street, asked the Board to adopt an enforceable Fire Ordinance to limit camp fires’ distances from structures and the materials that can be burnt. Also, for campfires to be continuously monitored and extinguished completely.

1. **UNFINISHED BUSINESS:** None.
2. **NEW BUSINESS:**
3. F & V FINAL ENGINEERING & DESIGN FOR NEW FIRE STATION: Jerry Fleis, Fleis & VandenBrink, stated they have been working for three years towards getting this accomplished and the project is near ready to begin the bid process. In the next three or four weeks the soil borings, updated survey and the design needs to be completed. Hopefully, a bid can be prepared for the Township by mid-January. Bieganowski said the contract’s scope of services should be modified to be a complete turnkey design. Fleis said it should be complete mechanical, electrical and plumbing plans drawn for a complete bid. Township Attorney Kuhn will review the contract.

Motion by Bieganowski and second by Radtke to approve the letter and Professional Services Agreement with Fleis and VandenBrink for a new Fire Station with the scope of service modified to clearly reflect that this is a final bid sheet preparation. Roll Call: Yes-West, McDonald, Bieganowski, Biondo, Kramer, Radtke. No-0. Carried.

1. HIRE SCOTT SPENCER TO EMERGENCY SERVICES:

Motion by Kramer and second by Radtke to hire Scott Spencer, as recommended by Chief Cutway, contingent on background check and medical screening. Roll Call: Yes-McDonald, West, Bieganowski, Biondo, Kramer, Radtke. No-0. Carried.

1. HIRE CHRISTOPHER STARK TO EMERGENCY SERVICES:

Motion by Kramer and second by McDonald to hire Christopher Stark, as recommended by Chief Cutway, contingent on background check and medical screening. Roll Call: Yes-Bieganowski, Biondo, West, McDonald, Kramer, Radtke. No-0. Carried.

1. TRAPPERS TRAIL SAD REQUEST: There are five homes on Trappers Trail, and they are all in favor of setting a Public Hearing for a Special Assessment District to be held next month. Bieganowski said a private road maintenance agreement would be more efficient. Muha, Township Assessor, explained that Trappers Trail does have a private road maintenance agreement but they want the Township to collect the funds and be the general contractor for the road, they might not be agreeable to the dollar amount that the Township would have to charge, around $1,400 the first year and $1,000 per year there after.

The supervisor next reported that petitions had been filed with him for road maintenance and snow removal from Trappers Trail under authority of Michigan Public Act 188 of 1954, as amended.

The supervisor and clerk next reported that they had checked the signatures on the petitions, the record owners of land within the township contained within the district described above and had prepared and filed a report setting forth the percentage of record owners of lands by footage within the district, who signed the petitions which amounted to not less than 50 percent.

Motion was then made by McDonald, seconded by West, and unanimously carried that the petitions be received by the township board and the report pertaining thereto be filed as a part of the minutes of the meeting. Roll Call: Yes- Bieganowski, Biondo, West, McDonald, Kramer, Radtke. No-0. Carried.

Motion was next made by McDonald, seconded by West, and unanimously carried directing the township supervisor to proceed with the plans for the improvement, the location thereof, and an estimate of the costs of the same. Roll Call: Yes- Kramer, Bieganowski, Biondo, West, McDonald, Radtke. No-0. Carried.

The township supervisor’s report was received showing the improvement, the location thereof and an estimate of the costs of the same. These plans and estimates were then presented to the board for their consideration. The total estimated cost was in the amount of $6,875.00 for the first year and $4,600 for the second and consecutive years.

Motion was next made by McDonald, seconded by West, and unanimously carried ordering the plans and estimates to be filed with the township clerk for public examination. Roll Call: Yes- Biondo, McDonald, Bieganowski, Kramer, West, Radtke. No-0. Carried.

Motion was then made by McDonald, seconded by Kramer to adopt proposed Resolution Number 08102020.1, as presented. Roll Call: Yes- West, McDonald, Bieganowski, Biondo, Kramer, Radtke. No-0. Carried.

1. ZOA 20-002 AMEND GREEN LAKE TOWNSHIP ZONING ORDINANCE: Reiten explained that as issues come before the Zoning and Planning Department the Planning Commission reviews them and has recommended this amendment to the Zoning Ordinance as listed in ZOA 20-002.

Bieganowski said the Ordinance doesn’t need a definition for a Fire Pit because it is never referenced in the Ordinance. Biondo and Bieganowski believe the amendment to the Width/Depth Ratio shouldn’t be changed, they can supersede the Land Division Act to avoid bowling alley lots.

Motion by McDonald and support by Kramer to adopt ZOA 20-002 with the removal of the Fire Pit definition and the Width/Depth Ratio change. Roll Call: Yes-Bieganowski, Biondo, West, McDonald, Kramer, Radtke. No-0. Carried.

1. RENAME M-137: Radtke explained that the Sheriff’s Department recommended Karlin Road. Business owners on M-137 would like the name to stay similar to the current name, to allow them to use up their stock of addressed supplies. Bieganowski said the road can have a secondary name and keep the M-137 name. Kramer mentioned Main Street M-137. Chief Cutway recommended Interlochen Parkway.

Motion by Kramer and support by West to rename M-137 as Interlochen Parkway M-137, contingent on County agencies’ approvals. Roll Call: Yes-McDonald, West, Biondo, Bieganowski, Kramer, Radtke. No-0. Carried.

1. TOWNSHIP HALL AND GOLDEN FELLOWSHIP CLEANING BIDS: The Board discussed the bids received.

Motion by McDonald and support by Bieganowski to accept Lisa Carmien’s bid to clean the Office and the Golden Fellowship Hall. Roll Call: Yes- Kramer, Bieganowski, Biondo, West, McDonald, Radtke. No-0. Carried.

**10. DISCUSSION:**

Kramer gave a report on the August Primary Election. 80.65% of the 1510 absentee ballots issued were returned. Precinct 1 had a turnout of 20.5%. Precinct 2 had a 16.5% turnout. The overall voter turnout was 41% **which includes absentee ballots and precinct ballots.**

**11. CORRESPONDENCE:** None.

**12: PUBLIC COMMENT:** None.

 **13. ADJOURNMENT:** By Radtke at 7:33 pm.

JUDITH KRAMER, CLERK

GREEN LAKE TOWNSHIP BOARD

RONDA ROBINSON, RECORDING SECRETARY

GREEN LAKE TOWNSHIP BOARD

NOTE: THESE MINUTES ARE SUBJECT TO AMENDMENT AND /OR CORRECTION PRIOR TO THEIR ADOPTION.